

PMCE Project Management Process

"Hana a lau a lau kea ho, alaila loa'a ka l'a kápapa o ka moana"

Be well prepared for a big project

Initiating



START IT! *START your project right...*

...by submitting a request, gathering the right stakeholder input, & defining the goal, purpose, and outputs to charter the course for your project

Planning



PLAN IT! *PLAN the project as a team...*

...to identify the right requirements, scope the project clearly and minimize risks. Ensure defined roles and responsibilities, clear stakeholder communication, good estimates, quality metrics, and a solid procurement plan for executive approval

Executing



DO IT! *DO the work by following the plan...*

...once your project management plan has been approved, work as a team to follow the plan

Monitoring &
Controlling



TUNE IT! *Fine TUNE the plan...*

...by applying approved changes, fixing issues and monitoring since things inevitably shift from what was in the plan

Closing



CLOSE IT! *Formally CLOSE the project...*

...by reporting key accomplishments, sharing lessons learned with stakeholders, completing vendor contracts, thanking the team and sponsor, and celebrating success!